



**LA GARENNE**  
INTERNATIONAL SCHOOL

**2023-2024**

# General Conditions

SCHOL YEAR 2023-2024





# Welcome to LGIS



EST. 1947

# L GARENNE

Founded in 1947, La Garenne International School is known across the world for its unique approach to boarding education. Students from over 30 nations are welcomed each year to our modern campus in the French-speaking mountain resort of Villars, where we provide a secure environment and an extraordinary education to boarding and day students from 5 to 18 years old.

Our philosophy is based on individual attention to each and every young person, instilling in them a passion for learning, developing international mindedness and ensuring their holistic development academically, socially and emotionally.

La Garenne prides itself on its long and rich history as a bilingual place of learning. While the primary teaching language is English, we believe that language learning is vitally important and students are encouraged to develop a mastery of the French language in addition to studying their own native language.

In the Primary School, students follow the International Primary Curriculum, which prepares them for our Secondary School where they will study the International Baccalaureate Middle Years Programme. Upon completion of the MYP, students continue their studies for the world renowned IB Diploma Programme or the High School Diploma.

*Accessibility: If you need a hard copy of this document, please contact us.*



# Term Dates 2023-2024

## TERM 1

Friday	1 <sup>st</sup> September	Arrival date for Student Prefects
Sunday	2 <sup>nd</sup> September	Arrival date for returning students <ul style="list-style-type: none"><li>• Arrival at the airport 09:00 - 16:00</li><li>• Arrival at school 10:00 - 17:00</li></ul>
Monday	4 <sup>th</sup> September	School begins at 08:00
<b>Mid-Term Break (option to remain at the school)</b>		
Thursday	19 <sup>th</sup> October	School ends 16:30. Departures from 16:30 with parents
Friday	20 <sup>th</sup> October	Airport Departures from 09:00 - 16:00
Sunday	29 <sup>th</sup> October	Arrival at the airport 09:00 - 16:00
Monday	30 <sup>th</sup> October	School begins at 08:00
Thursday	14 <sup>th</sup> December	End of Term - Departures from 16:30 with parents
Friday	15 <sup>th</sup> December	Airport Departures from 09:00 - 16:00

## TERM 2

Sunday	7 <sup>th</sup> January	Arrival at the airport 09:00 - 16:00, at school 14:00 - 18:00
Monday	8 <sup>th</sup> January	School begins at 08:00
Thursday	15 <sup>th</sup> February	School ends 16:30
<b>Long weekend (option to remain at school)</b>		
Thursday	14 <sup>th</sup> March	End of Term. Departures from 16:00 with parents
Thursday	14 <sup>th</sup> March	End of Term. Departures from 16:00 with parents
Friday	15 <sup>th</sup> March	Airport Departures from 09:00 - 16:00

## TERM 3

Sunday	7 <sup>th</sup> April	Arrival at the airport 09:00 - 16:00; at school 09:00 - 17:00
Monday	8 <sup>th</sup> April	School begins at 08:00
Friday	14 <sup>th</sup> June	Prize Giving Ceremony & Graduation
Saturday	15 <sup>th</sup> June	Departures <ul style="list-style-type: none"><li>• Departure from school 09:00 to 13:00</li><li>• Departure from the airport 09:00 - 16:00</li></ul>



# Application Fees

## GENERAL FEES FOR NEW STUDENTS

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Application	CHF 1'500
Enrolment Deposit	CHF 8'000 (boarders) CHF 2'000 (day students)
Campus Enhancement Fund	CHF 4'000

## GENERAL FEES FOR NEW AND RETURNING STUDENTS

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	NEW	RETURNING
Uniform	CHF 3'000	CHF 1'500
Swiss B Permit & Taxes	CHF 2'100	CHF 600
Health Insurance	CHF 2'200	CHF 2'200

## SCHOOL FEES INCLUDE

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Full board and lodging, tuition and supervised studies, loan of textbooks and some class materials, ski pass (boarders only), ski locker, use of school laundry (boarders only), use of school library and computer network, sports activities, cultural activities and short expeditions in Switzerland only, on-site healthcare, transport to and from Geneva airport (only within the official dates and times), various taxes and VAT.

## SCHOOL FEES DO NOT INCLUDE - [\(see the list of extra costs\)](#)

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Health and accident insurance, medication, private lessons, learning support, stationery, ski equipment hire, ski uniform hire (jacket and trousers), official exams e.g. Cambridge and Delf, pocket money, birthday parties, personal and digital photo packages, complementary health packages, extra expenses such as hairdresser, dentist, dry cleaning, postage etc. and mandatory school trips. For day students, the ski pass, day trips, uniform, laundry, expeditions and health insurance are excluded.





# Tuition Fees

## YEAR 1 TO YEAR 6

<b>BOARDER</b>	CHF 77'000
<b>DAY STUDENT</b>	CHF 40'000
<b>LOCAL RESIDENT DAY STUDENT*</b>	Fees on request

## MIDDLE YEARS PROGRAMMES 1 TO 3 (YEAR 7 TO 9)

<b>BOARDER</b>	CHF 82'000
<b>DAY STUDENT</b>	CHF 52'000
<b>LOCAL RESIDENT DAY STUDENT*</b>	Fees on request

## MIDDLE YEARS PROGRAMMES 4 & 5 (YEAR 10 & 11)

<b>BOARDER</b>	CHF 99'000
<b>DAY STUDENT</b>	CHF 73'000
<b>LOCAL RESIDENT DAY STUDENT*</b>	Fees on request

## DIPLOMA YEARS (YEAR 12 & 13)

<b>BOARDER</b>	CHF 115'000
<b>DAY STUDENT</b>	CHF 82'000
<b>DAY LOCAL RESIDENT DAY STUDENT*</b>	Fees on request

\*Special conditions apply only to children at least one of whose parents works within the local community. Your address will be verified to confirm eligibility.



# General Conditions

## TERMS OF ADMISSIONS & ENROLMENT

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1. The application fee applies to all new students upon submission of the Admissions Form and is paid via credit card or bank transfer. This fee covers the administrative costs for our team to process and review each application, provide for visits and placement testing, and carefully accept each La Garenne student.
2. The annual fees are generally split in two invoices except for the Diploma Years where the full amount is payable in advance. The first invoice (Terms 1 & 2 plus General Fees) should be settled by 1st of June at the latest and the balance (Term 3) should be settled by 1st of December at the latest.
3. All extras will be billed separately at the end of each term. Payment should be made within 30 days.
4. For late applications or acceptances after 1st June, payment must be made within 15 days.
5. Reminders for invoice settlement will incur an additional late payment fee levied according to current Swiss law.
6. For enrolments after 15th August or during the course of the school year, payment is required before the student starts school.
7. After a new student is offered a place, a deposit of CHF 8,000 for each boarding student or CHF 2,000 for each day student is required. This deposit guarantees the place, covers any unpaid supplementary expenses, and in the case of enrolment, will be fully reimbursed within 120 days of the student leaving La Garenne if all accounts are settled.
8. In the event that a new student cancels their enrolment for **Term 1 before 1st June, Term 2 before 1st October and Term 3 before 1st January**, school fees already paid (excluding the Application Fee, Enrolment Deposit and the Student Visa Permit B) will be reimbursed in full.
9. In the event of cancellations for Term 1 after 1st June, or for mid-year enrolments 90 days before the start date, we reserve the right to retain or collect all of the first fees invoice. Variable costs such as uniform, school meals and health insurance are fully reimbursed.

## SWISS STUDENT VISA (B PERMIT)

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For each new boarding student with NON-European Nationality, a single non-refundable payment of CHF 2,100 is required.

## CAMPUS ENHANCEMENT FUND

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La Garenne is always looking at ways in which our students' school lives can be enhanced. These include upgrading and maintaining our current facilities as well as our longer-term strategic plans. This fund is not used for endowments, capital campaigns or bursaries which are funded by private donors.

## POCKET MONEY

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As part of our role in preparing students for life beyond school, we encourage them to be responsible for managing their money responsibly. Younger students will receive weekly pocket money while students in MYP 4 to DP 2 will have a debit card which the School will help parents to obtain. No extra money is allowed. Please refer to our boarding handbook. Pocket money is paid in advance on the first invoice for new students.

The parents are financially responsible for any damage caused by students. The school declines all responsibility for the theft of money, jewellery and/or valuable objects (computer, phone, etc.), which were not entrusted to the safekeeping of the school.

## HEALTH INSURANCE

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Under Swiss law, each student must have insurance covering illness and accidents. For students who already have Swiss medical insurance, an insurance certificate and insurance card must be provided to the school. Any fees associated with medication will be charged to the students.

## FAMILY BENEFITS

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If siblings are enrolled as boarders during the **same academic year**, the following discount will be applied to the school fees (only): **10% for the second child, 15% for the third child, 20% for the fourth** and any additional children.

## ADVANCED PAYMENT

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If you wish to discuss the benefits of paying annual fees in advance, please enquire by email to [direction@la-garenne.ch](mailto:direction@la-garenne.ch)



# General Conditions

## CHANGE OF BOARDING STATUS

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No refund will be given for a change of status from a boarding to day student during the course of the academic year.

## ABSENCE FROM SCHOOL

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Fees are not reimbursed when schooling is missed for sickness, injury or any other reason. Parents who are concerned should take out their own insurance. No deductions will be applied for late arrival or a prolonged absence.

## EXPELLED OR WITHDRAWN

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If a student is expelled or withdrawn during the academic year, the fees for both the current term and the following term are due to the school. Parents can consider having their own insurance to cover such cases.

## LATE PAYMENT

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In the event of late payment, the School reserves the right to charge interest at a rate of 1% per month. When fees are unpaid, the student may not be allowed to return to the School until the outstanding balance has been paid.

## RE-ENROLMENT

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All students are automatically re-enrolled for the next academic year. If parents decide against re-enrolling their child for the following academic year, they must email Admissions ([admissions@la-garenne.ch](mailto:admissions@la-garenne.ch)) before 31st March. The school can only guarantee a place for a returning student if the first invoice (2 full terms' fees) is paid within 30 days. 80% of the first invoice will be charged if a cancellation is made after 31st March.

## SCHOOL FINANCIAL REGULATIONS

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Please note: the school reserves the right to amend financial conditions. School regulations may change during the school year. In the event of litigation between the school and parents, Swiss legislation is the only law applicable in all matters concerning this contract. The competent tribunal will be that of the district of Aigle.

## FEE INCREASE DUE TO INFLATION

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La Garenne reserves the right to increase tuition fees by inflation and/or the maximum permitted by law or government policy (which may exceed the rate of inflation). If an increase in tuition fees is deemed necessary, a notification will be sent in advance of the term in which we intend to exercise that right.

## SCHOOL BANK DETAILS

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<b>BENEFICIARY:</b>	La Garenne Services SA	
<b>BANK NAME:</b>	Credit Suisse, CH-1884 Villars-sur-Ollon, Switzerland	
<b>ACCOUNT N°:</b>	U 3755417-01	<b>CLEARING:</b> 4835
<b>IBAN:</b>	CH57 0483 5375 5417 0100 0	<b>SWIFT:</b> CRESCHZZ80A

Please use the student's name and surname for reference

## ONLINE PAYMENT

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Flywire allows you to pay securely from any country and any bank, usually in your own currency. By using Flywire, you can save money on bank fees and poor exchange rates. You will also receive email and text updates on your payment status and you can create your own Flywire account to track your payment online.

## AUTOMATIC ACCEPTANCE OF NEW GENERAL CONDITIONS

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These terms and conditions automatically apply to all students admitted for the current academic year, irrespective of the terms and conditions initially agreed by parents. The present edition of the terms and conditions also applies automatically to all other parents, and is available on request by contacting [admissions@la-garenne.ch](mailto:admissions@la-garenne.ch).