



LA GARENNE
INTERNATIONAL SCHOOL

JOB VACANCY
SUMMER BOARDING SUPERVISOR

SUMMER CAMP



About our School

La Garenne School - Be the one that makes the difference

Founded in 1947, La Garenne International School is known across the world for its unique approach to boarding education. Students from over 35 nations are welcomed each year to our modern campus in the French-speaking mountain resort of Villars, where we provide a secure environment and an extraordinary education to boarding and day students from 4 to 18 years old.

Our philosophy is based on individual attention to each and every young person, instilling in them a passion for learning, developing international mindedness and ensuring their holistic development academically, socially and emotionally.

OUR VISION

To inspire our community to be responsible global citizens in an ever-changing world.

OUR MISSION

The mission of La Garenne International School is to prepare students from around the world to become independent, international-minded young people. We promote traditional Swiss values of open-mindedness, responsibility, innovation, empathy, and respect. We strive to nurture each learner's talents, meeting their individual needs and aspirations.

OUR CORE AIMS

CARE

Give each student personalised attention with empathy and understanding to help keep them happy, motivated and healthy as they progress towards adulthood.

RESILIENCE

Promote strategies to adapt, recover, and grow in the face of challenges. Students step out of their comfort zone and learn never to give up.

BE HAPPY AND NEVER, NEVER, NEVER GIVE UP

IMPACT

Prepare students to make a difference to themselves and to the world through community service and peer support, giving them the tools for self-reflection, aspiration and personal growth.

CURIOSITY

Make inquiry central to our teaching and learning so that students become lifelong learners, never ceasing to critically investigate, question, and analyse.

UNLEASH YOUR TALENTS, INSPIRE THE WORLD



Job Description

We are seeking an experienced Boarding Supervisor to manage our Summer Camp residential operations. This is a short-term role which will be crucial to the success of our renowned Summer Camps which will welcome 500 students aged from 6 to 17 from June to August 2025.

You must be available to work during the following time periods:

- 2nd June - 21st June 2025: Part-time (20% contract). Can be remote working.
- 23rd June - 8th August: Full-time residential on-site (100% contract). Accommodation provided.

Main Duties

- Ensure the safety and security of students and colleagues in all Summer Camp boarding houses.
- Ensure students' health and well-being, including tasks relating to their hygiene and personal care, meals, study and recreational activities.
- Understand and implement school Child Safeguarding and Anti-Bullying policies.
- Manage medical emergencies in the absence of the School Nurse.
- Maintain high accessibility and visibility in the Boarding House.
- Develop supportive relationships with all students.
- Be a listening ear.
- Promote and model the school's Guiding Statements.
- Elicit good behaviour and deal with discipline issues according to school policies.
- Ensure students tidy their bedrooms every day and that they treat school property with respect.
- Be creative in organising evening activities with the rest of your team.
- Work with the Head of Maintenance to identify and rectify any issues within the Boarding House.
- Work with the Activities Coordinator and other house parents to coordinate activities.
- Ensure that all students are aware of upcoming activities and timings.
- Work with Admissions to ensure that room plans are accurate, and reflect the requirement to promote diversity within our student body.
- Work with HR to organise boarding staff rotas.



Person Specification

- At least two years' experience as a boarding school house parent **or** as a residential assistant at a Summer Camp or equivalent.
- C1 or mother tongue English. French and/or Spanish are an added advantage.
- Passionate about working with students from over 40 different nationalities.
- Excited to lead the pastoral aspects of Summer Camp and full of ideas to enhance students' experiences.
- Committed to maintaining a safe environment for all students, including undertaking safeguarding training within an international school environment.
- Strong interpersonal skills with the diplomacy required to manage a diverse group of staff and students.
- A good honours degree or relevant equivalent qualification.
- Willing to irregular hours, weekends, evenings.
- Reliable and organised.
- Calm under pressure, with a positive and welcoming approach to adults and students.
- Full, clean driving licence.
- Computer literate.



How to Apply

We welcome applicants who have a passion for education, who are ready to offer individual attention, participate fully in the Summer Camp and who will uphold our Guiding Principles.

La Garenne International School is fully committed to safeguarding the children and young people in our care. All new staff are subject to enhanced pre-employment clearance, including criminal records and Swiss Justice Department searches for people working with children, as well as identity, qualifications and employment verification.

Please send the following documents by email to hr@la-garenne.ch or by post to the address below:

- Full curriculum vitae.
- A letter of application, preferably handwritten.
- A copy of your passport information page and/or Swiss work permit.
- Names and contact details of at least two referees for your last two jobs.

La Garenne International School

Human Resources
Chemin des Chavasses 23
1885 Chesières
Switzerland

La Garenne International School is fully committed to safeguarding the children and young people in our care and expects the same from its employees. All new staff are subject to enhanced pre-employment clearance, including identity, criminal background (as well as a special excerpt from the Swiss criminal records for people working with children), qualifications and employment checks.

Overview of Employee Benefits

- The opportunity to work in a beautiful location in the Swiss Alps.
- To work in a school with an excellent reputation.
- To be part of a growing school with opportunities for advancement.
- To join a team of well-qualified and enthusiastic staff.
- An opportunity to improve your French.
- Use of the school gym.